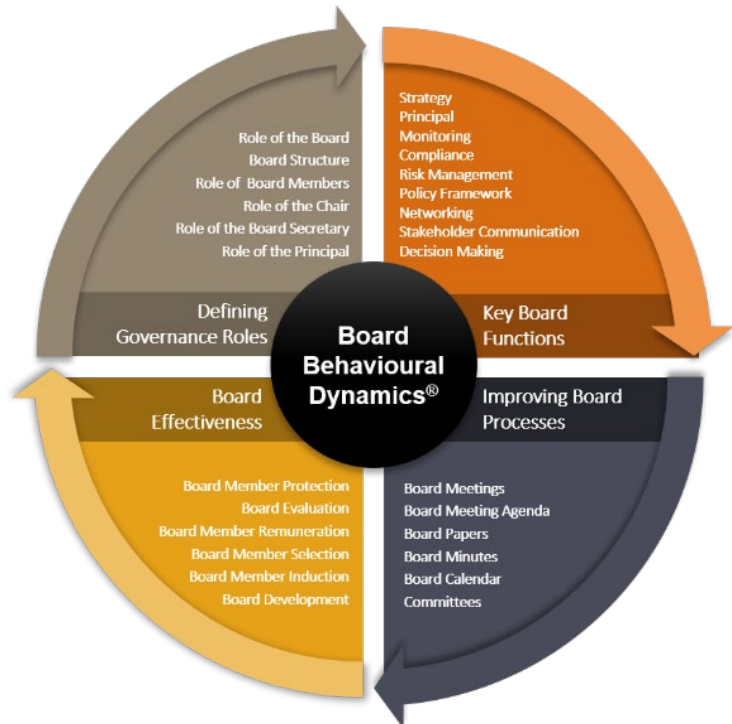


SCHOOL GOVERNANCE PROGRAM

Supporting the good governance and stewardship of Christian schools

Effective Governance works with boards and leadership teams across Australia to help them to perform, achieve compliance and deliver best practice board and organisational governance. We are the governance advisory practice of Hopgood Ganim Lawyers.



Adapted from G. Kiel, G. Nicholson, J.A. Tunny & J. Beck, 2012, *Directors at Work: A Practical Guide for Boards*, Thomson Reuters, Sydney.

Christian schools seek to provide quality education and care in faithful response to the Gospel of Christ. The School Governance Program developed in collaboration with Christian Schools Australia is a 12-module course designed to equip Christian school board members, the principal and school leadership team with the key governance knowledge they need to understand and support the board's role so that directors remain mission true and ministry-orientated and secure the school's long-term sustainability.

The course is based on the School Governance Practice Framework, which is adapted from the Corporate Governance Practice Framework and Methodology, published in the *Directors at Work: A Practical Guide for Boards*. (Thomson Reuters, 2012).

THE PROGRAM

The School Governance Program is a series of short courses conducted over 4 separate days. It is presented by a governance expert to a group of up to 15 participants. All participants receive course materials which become a valuable future reference source.

Each session involves a presentation during which all participants are encouraged to discuss issues of raised in the module and share experiences. A case study will be discussed, which addresses issues raised during the presentation to enable participants to apply the concepts introduced. Sessions cover the following:

Short Course 1 – Good Governance Practice

Module 1 – Foundations of Governance
Module 2 – Legal Framework
Module 3 – Decision-making and Board Processes

Short Course 2 – Financial Governance

Module 4 – Financial Reporting
Module 5 – Financial Performance
Module 6 – Principal and Executive Oversight

Short Course 3 – Performance & Conformance

Module 7 – The Board's Role in Strategy
Module 8 – Risk Oversight
Module 9 – Compliance & Policy Roles of the Board

Short Course 4 – Governance Sustainability

Module 10 – Stakeholder Communication
Module 11 – Board Effectiveness
Module 12 – Behaviour & Governance

The School Governance Program is accredited by NESA as providing 6 hours of accredited training per short course.

Who should attend? Board members, principals and deputy principals, CEOs, board secretaries, business and other school managers, board support personnel, and senior teaching staff looking for professional development.

Feedback from past course participants has noted the significant benefits they obtained by having multiple representatives of their school participating in the program together and the targeted discussion and application of the course concepts to their school.



CSA SHORT COURSE OFFERINGS

INDIVIDUAL SCHOOL

Individual schools are able to be provided with bespoke school-based training from Effective Governance using the materials developed in conjunction with CSA. The whole course runs for four days and comprises of four day-long Short Courses with three modules embedded in each, as seen overleaf.

Each module comes with a set of:

- Topical notes (approx. 40 A4 pages)
- Presentation PowerPoint slides (approx. 50)
- Activity/case study, and
- Checklist for boards.

Schools can choose to book Short Courses in blocks of days (e.g., 2 days at a time) or complete individual days spread across a year (i.e., one day, per school Term).

Schools who host their own training may have up to 15 participants. This includes Board members, committee members, executive staff etc.).

Each day Short Course costs \$3,500, charged to the school*. For the entire 4 courses, divided over 15 participants, the cost equates to \$933 per participant for the entire governance training program*.

Please contact CSA at csa@csa.edu.au or 1300 321 272 to access these special member rates.

STATE EVENTS

CSA will also be offering State-based training. This will allow individual members from schools to attend the training with other school board directors and leaders. Training will occur in two blocks of two days across a Friday and Saturday. This will allow both school and non-school based participants to attend. Cohorts will be limited to 20 participants. 1 Short Course will be covered per day with three modules embedded in each, as seen overleaf.

Each module comes with a:

- Set of topical notes (approx. 40 A4 pages)
- Presentation PowerPoint slides (approx. 50 slides)
- Activity/case study, and
- Checklist for boards.

To register your interest, please contact us.

Please note that the above amounts **exclude catering, printing, venue costs and the presenter's travel and accommodation. Our hope is to run State events at a participating CSA school and for printing to be covered by the host venue (or at cost printing/catering passed on to participants). For individual school training, Effective Governance can provide printed materials at cost.*